

Section Seven

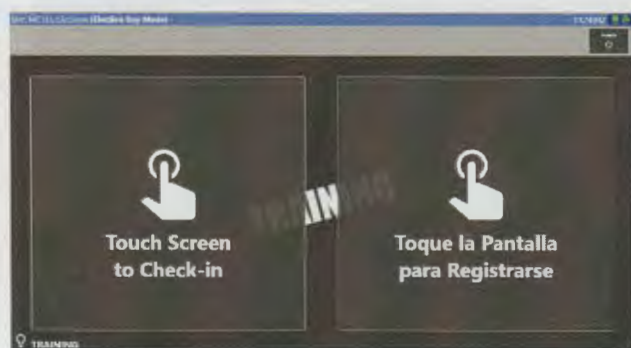
Updating Voter Registration

If a voter's name or address changed and has not been updated on his or her voter registration record, the Voter Registration Clerk is able to assist that voter by helping to update that name or address using the SiteBook. This will update the voter's registration and allow them to vote a standard ballot.

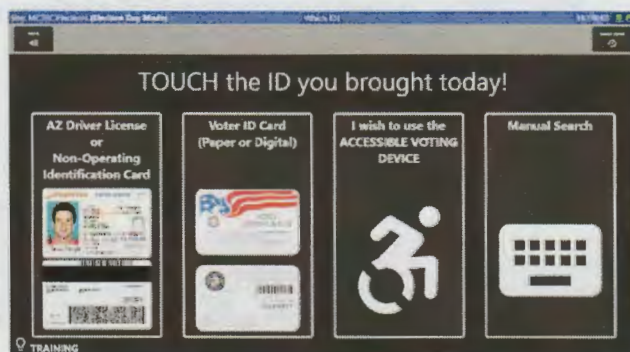
Updating a voter's registration begins in the same way as any check-in. The voter taps the screen to check in and selects the ID that they brought or uses Manual Search to find their voter record. The SiteBook then asks for a confirmation of name and address. If a voter indicates that either the name or the address is not current **and** has ID to support the change, they will be able to update the information in real-time and vote a standard ballot. If they don't have ID to support the change, they will be offered a provisional ballot.

Updating Voter Registration

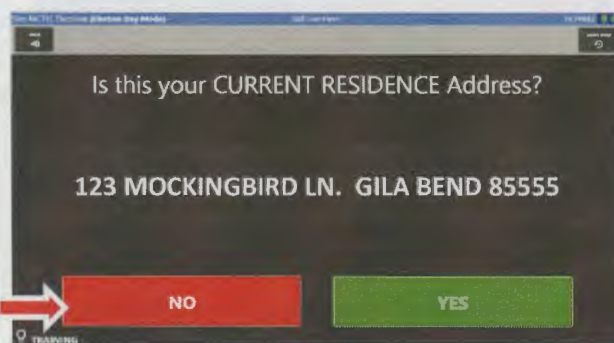
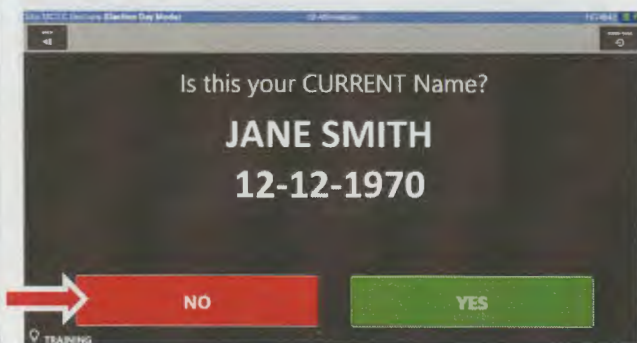
1. Voter taps the SiteBook screen to Check-in (English or Spanish).



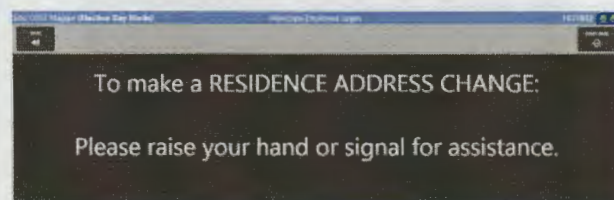
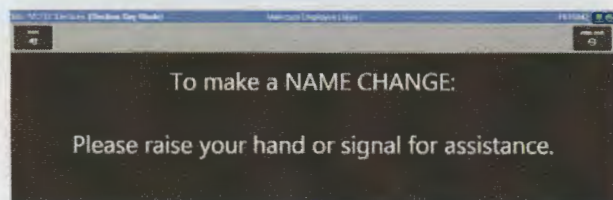
2. The voter begins check-in by selecting the type of scannable ID they brought, indicating that they wish to use the Accessible Voting Device, or using Manual Search.



3. Once the voter's record has been found, the SiteBook will ask for a confirmation of name and address first. If the information on file does not match the voter's current information, this will initiate a voter registration update process.



4. The Voter Registration Clerk scans their site badge. Note: If a voter ONLY selects address change, the first screen to appear after a voter inputs the last 4 digits of the SSN will be from step 12.



Update Registration

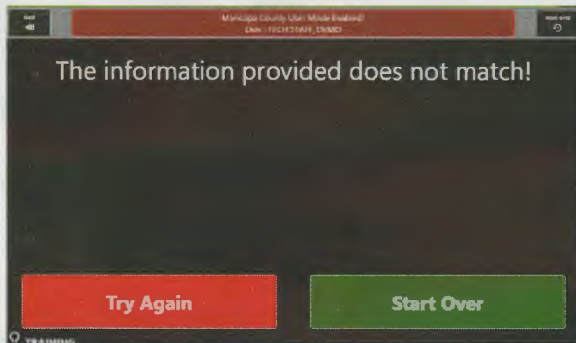
Updating Voter Registration, continued

5. The voter enters the last 4 digits of their social security number or scans their AZ Driver License or ID Card. Proceed to **step 10**.

If the voter does not want to enter the last 4 digits of their SSN and has no AZ Driver License or ID, they can enter 4 zeroes (0000). Proceed to **step 6**.



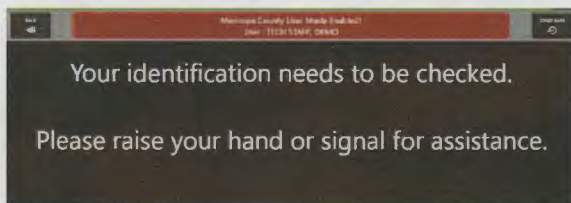
6. Info will not match. Tap Try Again.



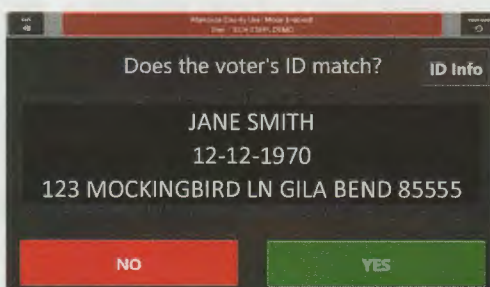
7. Tap Check ID (bottom right).



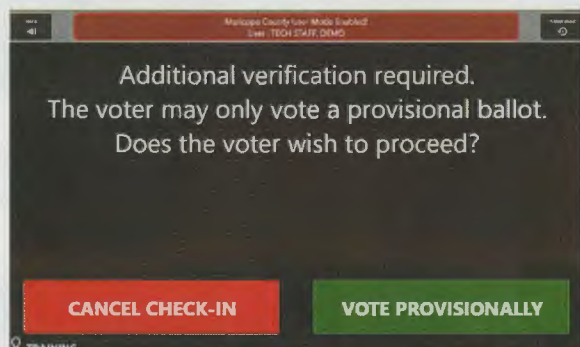
8. Scan your site badge.



The next screen will ask "Does the voter's ID match?" Since they have not made any changes yet, tap **NO**.



9. The voter will have the option to **VOTE PROVISIONALLY** and enter their new information.



Updating Voter Registration, continued

- 10.** For a name change: The voter enters their new information into each box. Double tap a box to clear it and enter new information.

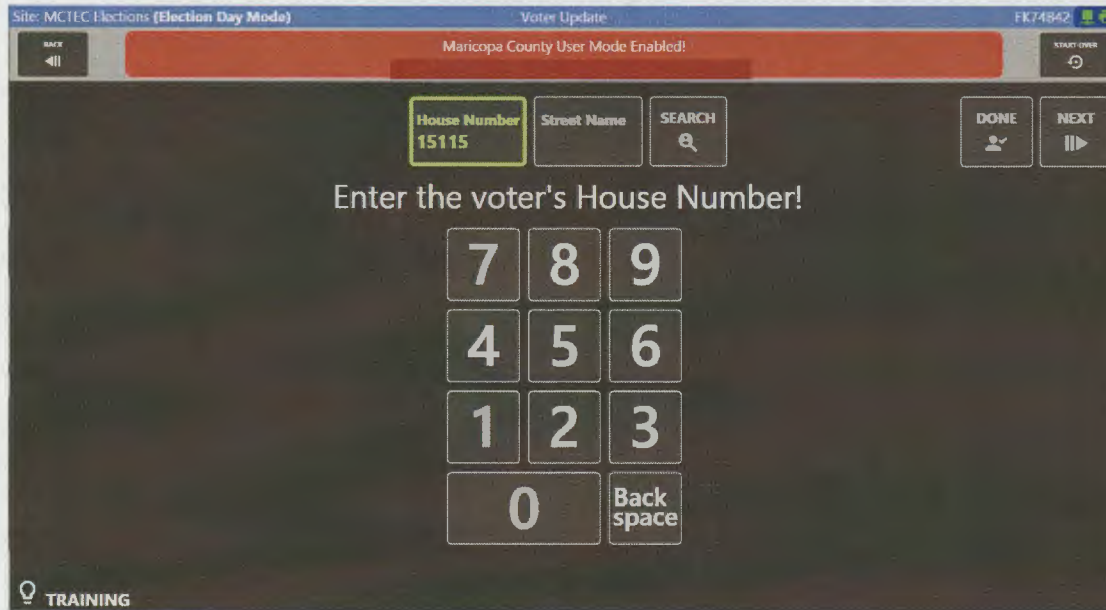
The screenshot shows the 'Voter Update' screen with the following fields: First Name (JANE), Middle Name, Last Name (JONES), Name Suffix, and Date Of Birth (12 12 1970). The 'First Name' field is highlighted with a green border. Below the fields is a keyboard with letters Q through P, A through L, Z through M, and Space and Backspace keys. The text 'Enter the voter's First Name.' is displayed above the keyboard. The top status bar shows 'Site: MCTEC Elections (Election Day Mode)', 'Voter Update', and 'FK74842'. A red bar at the top contains 'Maricopa County User Mode Enabled!'. A 'TRAINING' logo is in the bottom left corner.

- 11.** If name is the only change, tap **DONE** and proceed to step 15. If not, continue by selecting the **NEXT** (top right).

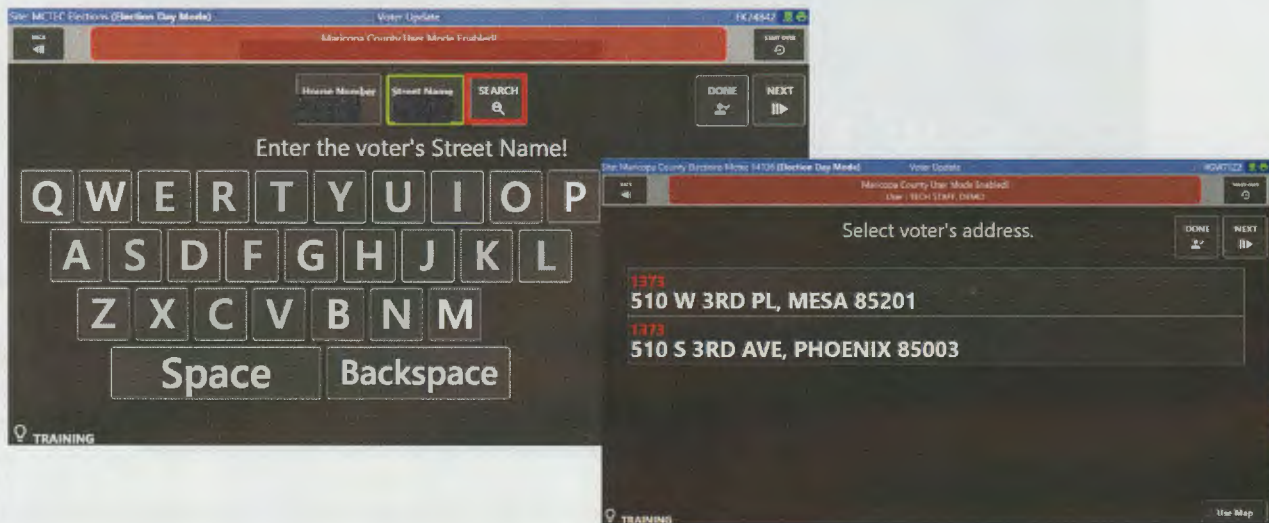
The screenshot shows the 'Voter Update' screen with the following fields: First Name (JANE), Middle Name, Last Name (JONES), Name Suffix, and Date Of Birth (12 12 1970). The 'Last Name' field is highlighted with a green border. Below the fields is a keyboard with letters Q through P, A through L, Z through M, and Space and Backspace keys. The text 'Enter the voter's Last Name.' is displayed above the keyboard. The top status bar shows 'Site: MCTEC Elections (Election Day Mode)', 'Voter Update', and 'FK74842'. A red bar at the top contains 'Maricopa County User Mode Enabled!'. A 'TRAINING' logo is in the bottom left corner. A red arrow points to the 'NEXT' button in the top right corner.

Updating Voter Registration, continued

12. For address change: Voter first enters their House Number.



13. Voter enters their Street name. Do not include N, E, S, W or Ln, St, Ave. For a street number, only include the number (for example, 3rd becomes 3). Tap the **SEARCH** button and select the voter's address from the list.



Update Registration

Updating Voter Registration, continued

14. If the voter's address has a Unit Number, such as an apartment number, select **Yes** and enter. If not, select **No** to continue.

The screenshot shows a mobile application interface for 'Voter Update'. At the top, it says 'Site: MCTEC Elections (Election Day Mode)' and 'Voter Update'. Below that, a red bar contains 'Maricopa County User Mode Enabled!'. The main question is 'Does the voter's address have a Unit Number?'. There are two large buttons at the bottom: a red 'No' button and a green 'Yes' button. A 'DONE' button is in the top right corner. A 'TRAINING' logo is in the bottom left corner.

15. The voter verifies that all the information is correct. If not, they can tap in a box to clear it and enter correct information.

The screenshot shows a mobile application interface for 'Voter Update' with a form titled 'Is the voter information correct?'. The form contains the following fields:

- First Name: JANE
- Middle Name: (empty)
- Last Name: JONES
- Name Suffix: (empty)
- Date Of Birth: 12 12 1970
- Phone Number: (999)999 9999
- Driver License: D0000
- SSN 4: 1111
- Party: DEMOCRATIC
- Email Address: (empty)
- ADDRESS: 123 W. SUNSET CIRCLE SUN CITY 85222
- Unit Number: (empty)

At the bottom, there is a large green 'Yes' button. A red arrow points to the 'Yes' button. A 'TRAINING' logo is in the bottom left corner.

Updating Voter Registration, continued

16. The Voter Registration Clerk selects the ID the voter brought. For this process, the address the voter is changing to is the current address, and the address they are changing from is the former address.

The screenshot shows a software interface titled "Which form(s) of ID did the voter bring?". It features several options: "Photo-ID" (with sub-options for AZ driver license, AZ non-operating ID, and tribal enrollment cards), "Voter ID Card" (with "CURRENT Address" and "FORMER Address" buttons), "Items from this list" (with sub-options for "Official Election Mail, Utility Bill, Bank Statement or Vehicle Registration (Within 90 Days)", "Current Address" (1 or 2 items), and "Former Address" (1 or 2 items)), "Military ID or U.S. Passport", and "No ID". A "Continue" button is at the bottom. The "Has CURRENT Address" button is highlighted with a red border. The interface also includes a "TRAINING" icon and a "Maricopa County User Mode Enabled!" notification.

17. Voter answers the following questions.

The screenshot shows a question: "Would the voter like to receive a ballot in the mail for future elections?". Below the question are two buttons: "No" (red) and "Yes" (green). The interface includes a "TRAINING" icon and a "Maricopa County User Mode Enabled!" notification.

The screenshot shows a question: "Would the voter like to work at a polling place in future elections?". Below the question are two buttons: "No" (red) and "Yes" (green). The interface includes a "TRAINING" icon and a "Maricopa County User Mode Enabled!" notification.

Updating Voter Registration, continued

18. Voter signs the signature pad.

Site: MCTEC Elections (Election Day Mode) Signature Pad FK74B42

BACK START OVER

Jane Jones Have the voter sign the signature pad.

Address: 123 W. SUNSET CIRCLE SUN CITY 85222

Mailina Address:

DOB: 12-12-1970 Phone: (999)999-9999 DLN: D0000 SSN: 1234 Party: DEMOCRATIC

Former Name: Former Address:

VOTER DECLARATION – By signing below, I swear or affirm under penalty of perjury that the above information is true and correct, that I reside in the precinct for the address indicated, that I am eligible to vote in this election and that I have not previously voted in this election.

Jane Jones

TRAINING CLEAR CONTINUE

19. Voter verifies that the information is correct.

Site: MCTEC Elections (Election Day Mode) Confirm Affidavit FK74B42

Maricopa County User Mode Enabled!

400009754

121 Last Name: KRISTINE

151 City: GOODYEAR 161 Zip: 85395

181 Last four digits of Social Security Number: 3172

191 AZ Driver License Number or AZ Motorist License Number: 001212217

171 Birth Date (MM/DD/YYYY): 12-12-1974

141 Party (if known): Republican Democratic Other

131 Telephone number: 6028998030

181 If you were registered to vote in another state, list phone address including county and state.

122 Are you voting in work at a voting place on election day? Yes No

123 Are you a citizen of the United States of America? Yes No

124 Will you be 18 years of age on or before election day? Yes No

VOTER DECLARATION – By signing below, I swear or affirm that the above information is true, that I am a RESIDENT of Arizona, I am NOT a convicted FELON or my civil rights are restored, and I have NOT been adjudicated INCOMPETENT.

Jane Jones

X SIGN HERE DATE: 02/08/2018 01:27:01 PM

TRAINING There are mistakes The image looks correct

Update Registration

Updating Voter Registration, continued

20. The change is processed. This may take up to a full minute due to the information being processed through secure channels, not through the internet. Once complete, the SiteBook will automatically return to the beginning of the voter's check-in where the system seeks confirmation of current name and address. See step 4 of Checking in Voters – ID that Scans on **page 75**.

